

indee.

**User Guide on Digital Screener Submissions to the
Screen Actors Guild Awards®**

Overview	3
Recommended Video Attributes	3
Actors FYC Digital Screener Pricing & Security Options for Motion Picture	4
Digital Screener Submissions Checklist	4
Notes on your Digital Screener Upload:	6
Navigating the Landing Page	7
Digital Screener Submission Process	8
Your Details	8
Title Details	9
Uploads	10
Title Assets	11
Add Video(s)	12
Motion Picture	12
Series	12
Pricing	13
Review	14
Title Details	15
Upload Details	16
Security and Pricing	16
Payment	16
Pay with Link	16
Pay with Card	16
Important Dates	17
FAQs	17

Overview

Indee has partnered with the SAG Awards to provide a secure and reliable platform for submitting digital screeners for awards consideration. This guide details the screener submission process and offers step-by-step instructions for submitting digital screeners.

Recommended Video Attributes

Please refer to the following list for the video configuration details or [click here to proceed to the Digital Screener Submission process section](#).

Video attributes	Recommendations
File Size	Up to 20GB per video file
Video Codec	H.264
Video Format	Mp4 is the preferred format, but we also support: <i>3g2, 3gp, 3gp2, 3gpp, asf, asx, avi, divx, m4v, mov, mp4, mpe, mpeg, mpg, ogg, wmv.</i>
Frame rate	24 (or 23.976), 25 or 30 (or 29.97) FPS (Constant) <i>Opt for a consistent frame rate over variable and encode the final video in the same frame rate as your footage.</i> <i>Use "Current" or 30 FPS if you are unsure of the original frame rate.</i> <i>Always align the keyframe option with the chosen frame rate.</i>
Bit rate	If your video editing software gives you the option to choose a "variable" bit rate, then set the targets to at least: 2,000 kbit/s for standard definition (SD) video 5,000 kbit/s for 720p HD video 10,000 kbit/s for 1080p HD video
Resolution	1080p. Videos lower than 360p resolution are not supported.
Subtitle file	.VTT
Audio	AAC-LC (low complexity) Audio Codec Channel mode: Stereo or 5.1 Preferred bit rate: 320kbit/s Preferred sampling rate: 44.1 kHz or 48 kHz

Actors FYC Digital Screener Pricing & Security Options for Motion Picture

	Low-Budget Titles <ul style="list-style-type: none"> No Watermark 	Studios & Networks <ul style="list-style-type: none"> Forensic & Visible watermarks Multi-DRM
Pre-nomination Digital Screener Upload	\$1	\$5,000
Post-nomination Digital Screener Upload	\$0	\$40,000

Actors FYC Digital Screener Pricing & Security Options for Series/Episodic Content

	Distributors <ul style="list-style-type: none"> Overlay watermarks Multi-DRM 	Networks <ul style="list-style-type: none"> Forensic & Visible watermarks Multi-DRM
Pre-nomination Digital Screener Upload	\$250 per video \$1500 per season	\$500 per video
Post-nomination Digital Screener Upload	\$30,000 per season	\$4,000 per video

Digital Screener Submissions Checklist

Asset	Technical Specifications
One Sheet Poster	750 x 1125 pixels
Banner Image	3840 x 1591 pixels
Video Thumbnail	1628 x 1000 pixels
Video File	1080p up to 20GB , encoded using H.264
Subtitles/Closed Captions	REQUIRED - .vtt files only
Audio Description Track	REQUIRED (Post-Nomination) standalone audio-only track containing AAC encoded audio within an MP4 container

Please note: Indee supports only **JPEG** and **PNG** file formats. The following preview displays how your graphic assets will be rendered on Indee's watch platform.

- Title Poster
- Title Banner
- Hi-res Stills/Video Thumbnails

BANNER GOES HERE

3840x1591 pixels
width x height

- Q
- 🏠
- ?

Name of Title

Videos

Details

Season 3 ▾

HI-RES STILL
GOES HERE

1628x1000 pixels
width x height



00 mins left

Name of Video

Expires on: Day-Month-Year, Time
Remaining Views: 10

HI-RES STILL
GOES HERE

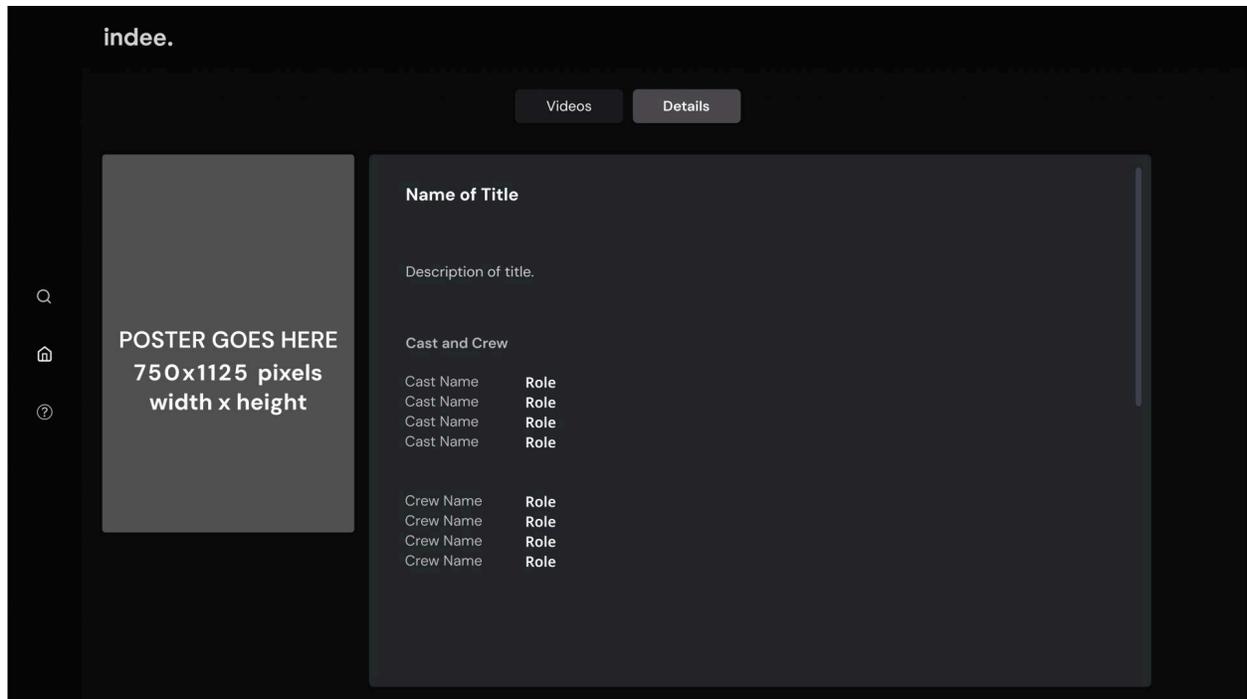
1628x1000 pixels
width x height



00 mins left

Name of Video

Expires on: Day-Month-Year, Time
Remaining Views: 10



Notes on your Digital Screener Upload:

Studios & Networks may go to the following link to get started on your digital screener submission for the SAG Awards [here](#).

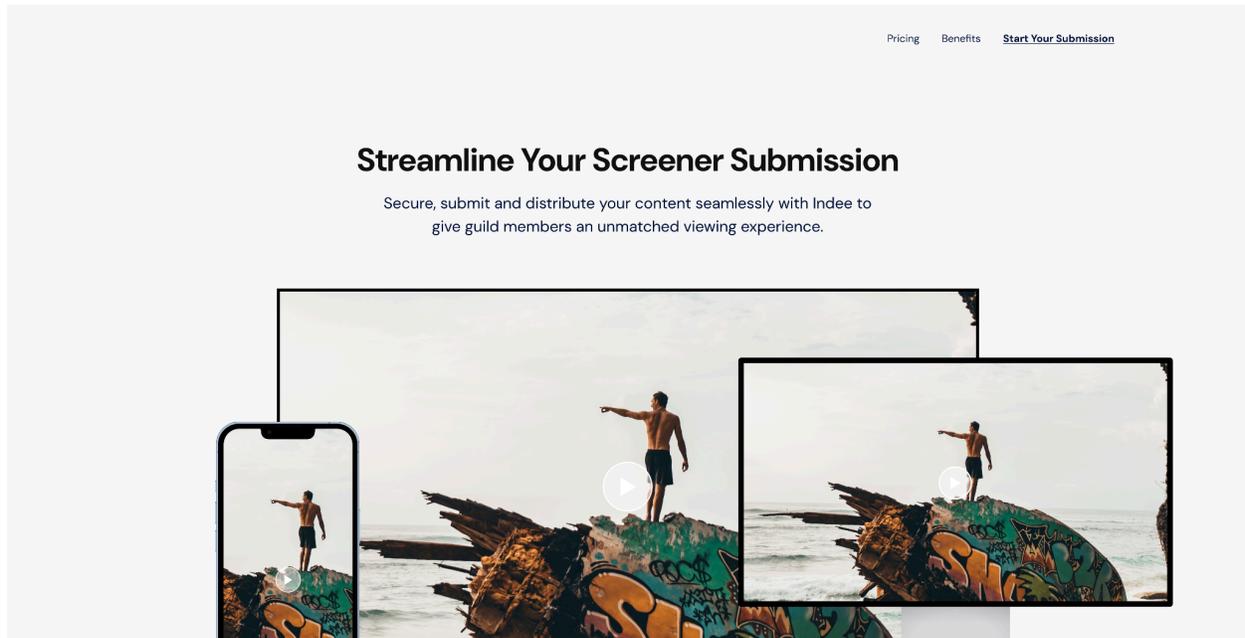
For Accessibility purposes, please note that all digital screeners for SAG Awards consideration require both Subtitles/Closed Captions as well as Audio Description Tracks (encouraged during pre-nomination and required for post-nomination).

For help or additional questions regarding uploading your digital screeners on the Actors FYC Platform, please contact awards@indee.tv & support@indee.tv.

Please note, once your title is officially uploaded to the Actors FYC platform all of the assets you have provided will go through a quality check to ensure all standards are met before being officially sent to the SAG Awards team for their review & approval of your content.

Once the content has been officially approved, you will be put in touch with the SAG Awards Office to schedule your digital screener notification to the Nominating Committee.

Navigating the Landing Page



The Indee–Screen Actors Guild Awards landing page features a comprehensive overview of:

- Pricing
 - A summary of the digital screener submission plan pricing structure and features.
- Benefits
 - A summary of our Viewing platform, Security, and 24/7 Support.
- Awards Categories
 - A list of all the Screen Actors Guild Awards categories.
- Digital Screener Requirements
 - A list of all the requirements for digital screener submissions to qualify for the awards.

To begin the digital screener submission process, click **Start Your Submission** on the header of the landing page or scroll down to the **Start Your Submission** button located below the **Pricing** section.

Scroll down to the **Awards Categories** and **Digital Screener Requirements** buttons if you want to know more about the requirements of the Screen Actors Guild Awards.

Digital Screener Submission Process

It involves the following steps:

- [Providing contact details](#)
- [Entering the title details](#)
- [Uploading graphic assets and videos](#)
- [Setting a security level for each video](#)
- [Making payment](#)

Your Details

ACTORS FYC POWERED BY **indee.**

Start Your Submission

Name

Email

Company

I have read and agree to Indee's [Terms of Service](#)

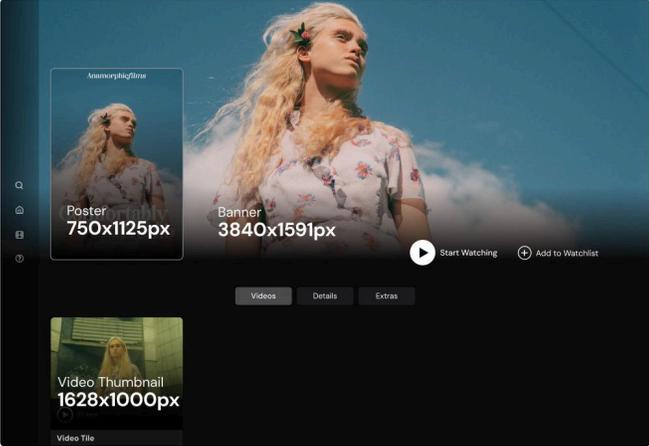
PROCEED

Submission Checklist

For a seamless submission process, ensure you have the specified assets prepared according to the recommended dimensions. These dimensions guarantee optimal presentation quality for guild members to view your title.

Poster	750 x 1125 pixels
Banner	3840 x 1591 pixels
Video Thumbnail	1628 x 1000 pixels
Video	1080p upto 20GB, encoded using H.264

[Click here to view the submission guidelines and instructions](#)



- Enter your name in the **Name** text field.
- Enter your email address in the **Email** text field.
- Enter the name of your organization in the **Organization** text field. If you submit on behalf of another organization, enter that organization's name.
- Read and agree to our Terms of Service, and then click **Proceed**.

Title Details

Some fields in this section are mandatory for submitting your screeners.

ACTORS FYC POWERED BY **Indee.**

Create your title Title Details Uploads Security Review Payment

Title*

Genres*

Kind of Content* Series Film

Description*

Cast & Crew*

+ Add More Cast & Crew

Award Category* Outstanding Performance by a Male Actor in a Leading Role Outstanding Performance by a Male Actor in a Supporting Role
 Outstanding Performance by a Female Actor in a Leading Role Outstanding Performance by a Female Actor in a Supporting Role
 Outstanding Performance by a Cast in a Motion Picture Outstanding Performance by a Male Actor in a Television Movie or Limited Series
 Outstanding Performance by a Female Actor in a Television Movie or Limited Series Outstanding Performance by a Male Actor in a Drama Series
 Outstanding Performance by a Female Actor in a Drama Series Outstanding Performance by a Male Actor in a Comedy Series
 Outstanding Performance by a Female Actor in a Comedy Series Outstanding Performance by an Ensemble in a Drama Series
 Outstanding Performance by an Ensemble in a Comedy Series Outstanding Action Performance by a Stunt Ensemble in a Motion Picture
 Outstanding Action Performance by a Stunt Ensemble in a Television Series

Cancel Back

Mandatory Details

- Enter your title's name in the **Title** text field.
- Enter its genre in the **Genres** text field. You can enter multiple genres for a title.
- Pick either **Series** or **Feature Length** based on your title.
- Add a description of your title in the **Description** text field.
- Select the **Awards Category** that you wish to submit to. You can choose more than one.

Optional Details

- Enter the Names (in the text field on the left) and Roles (in the text field on the right) of your **Cast & Crew**. Click the **Add** button to add more members and the **X** button to remove an added member.

Click **Save** to proceed to the next section.

Quick-tips:

- You can navigate through the pages by clicking **Back** to return to the previous page or **Next** to move forward until you find your desired page.
- The **Next** button will change to a **Save** button if you make any changes to a section.
- You can click the section names i.e. **Title Details, Uploads, Pricing, and Review** listed on the header to navigate to those sections after you have completed adding details to these sections.
- You can choose to cancel your digital screener submission at any time by clicking the **Cancel** button in the bottom left corner of your page.
- If the submission process is paused, you will receive an email with a resume submission link on the email address you used to start your submission. You can click on the link and pick up from where you left off.

Uploads

This page allows you to upload:

- Graphic assets
- Videos

Refer to the [Recommended Video Attributes](#) section for all the necessary files and their specifications.

Uploads

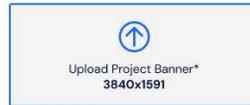
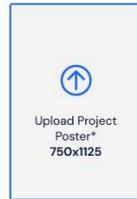
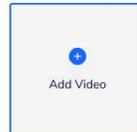


Uploads

Security

Review

Payment

Title Assets
(.png or .jpg)Add Video(s)
(upto 20GB, AAC codec)

Cancel

Back

NEXT

Title Assets

Upload Title Poster (750x1125px)

- To upload your title poster, click the **Upload Project Poster** button and select your image file.
- Crop your poster, if needed, and click **Crop**.
- Your title poster will then be successfully uploaded.
- To change your uploaded title poster, click the **X** button below it and upload another one.

Upload Title Banner (3840x1591px)

- To upload your title banner, click the **Upload Project Banner** button and select your image file.
- Crop your banner, if needed, and click **Crop**.
- Your title banner will then be successfully uploaded.
- To change your uploaded title banner, click the **X** button below it and upload another one.

Add Video(s)

- Click the **Add Video** button to open the upload slider.
- You can upload only 1 video file at a time.
- The upload slider will change depending on whether your title is a Series or Feature Length. In each of these sections, some fields must be filled mandatorily as part of submitting your digital screeners.

Motion Picture

Mandatory Assets

- Click the **Select Video File** button to upload your video file.
- Click the **Upload Video Thumbnail** button to upload a hi-res still as the thumbnail image for the video file.

Mandatory Details

- Enter your video's name in the **Name of your video** text field.
- Click the **Select Subtitle File** button to upload your subtitle file.
- Click the **Upload** button in the bottom left corner.

Optional Details

- Enter a description in the **Add a description** text field.
- Enter the **Name** and **Role** of the Cast or Crew member. Click the **Add** button to add more members and click the **X** button to remove an added member.

Series

Mandatory Assets

- Click the **Select Video File** button to upload your video file.
- Click the **Upload Video Thumbnail** button to upload a hi-res still as the thumbnail image for the video file.

Mandatory Details

- Enter your video's name in the **Name of your video** text field.
- Enter the **Season Number** and **Episode Number** of the video.
- Click the **Select Subtitle File** button to upload your subtitle file.
- Click the **Upload** button in the bottom left corner.

Optional Details

- Enter a description in the **Add a description** text field.

- Enter the **Name** and **Role** of the Cast or Crew member. Click the **Add** button to add more members and click the **X** button to remove an added member.

Note: Once a video is uploaded it will get transcoded. Transcoding is the process of preparing your video files for streaming.

- You can click the **Add video** button to add another video or click **Save** to continue with your submission.
- You don't have to wait till the transcoding is completed.

Pricing

Indee lets you choose the level of security you would like on each video of your digital screener.

ACTORS FYC POWERED BY **Indee.**

Pricing Title Details Uploads Pricing Review Payment

Videos <small>These are all your uploads.</small>	Duration	Low-Budget Titles <small>No watermarks</small>	Studios & Networks <small>Forensic & Visible watermarks Multi-DRM Upload and Quality Control support for all key assets</small>	Price
<input checked="" type="checkbox"/>  Ireland - Feature	134 mins	<input type="radio"/>	<input checked="" type="radio"/>	\$5000

Videos Selected - **01** **\$5000**

Videos selected **01** Total Amount **\$5000**

[Cancel](#) [Back](#) [NEXT](#)

We have two security levels available for every video you want to submit:

- **Low-Budget Titles**
 - No watermarks
- **Studios & Networks**

- Forensic & Visible watermarks
- Multi-DRM
- Upload and Quality Control support for all key assets

 **Quick-tip:**

Studios & Network security is recommended for its extensive content-protection features.

While reviewing the security plans, it's important to remember that:

- Any deselected videos will not appear in the submission.
- You can customize the type of security for each video.
- At least 1 video with a type of security must be chosen to go to the next page.
- The total cost of the digital screener submission will be calculated based on any changes made to your video selections.

Once you are ready click **Save** to continue.

Review

Review your digital screener submission and make any final changes, if necessary.

Review

[Preview the graphic assets](#)

TITLE DETAILS | [Modify](#)

Name of your title: **Ireland**

Genres: **Drama/Comedy**

Kind of Content: **Film**

Description: In "Ireland," a disillusioned New York artist retreats to the lush landscapes of Ireland, seeking solace and inspiration. Amidst the breathtaking scenery, she uncovers long-buried family secrets and forges unexpected bonds with the quirky locals. As her past and present collide, she discovers that true healing lies in embracing her heritage and newfound community.

Cast & Crew: **Cast & Crew**

UPLOAD DETAILS | [Modify](#)

Project Poster: 

Project Banner: 

Videos: 
Ireland - Feature
ID: 39472

SECURITY & PRICING | [Modify](#)

Videos	Duration	Security	Price
Ireland - Feature	134 mins	Studios & Networks	\$5000
Selected Videos - 01			\$5000
Total Payable			\$5000

[Cancel](#)[Back](#)[COMPLETE PAYMENT](#)

- Clicking the **Preview the graphic assets** button will open a new tab and show you what your submission will look like to your viewer. This preview is not interactive.

Title Details

- Click the **Modify** button to edit this section.
- After making any changes, click **Save** to return to the Review page.

Upload Details

- Click the **Modify** button to edit this section.
- After making any changes, click **Save** to return to the Review page.

Security and Pricing

- Click the **Modify** button to edit this section.
- After making any changes, click **Save** to return to the Review page.

Click **Complete Payment** to proceed to the Payment page.

Payment

The Payment page displays a breakdown of the costs and the total amount due.

Pay with Link

- Click the **Pay with Link** button.
- Enter your registered email address in the **Email** text field.
- Click the **Pay** button.

OR

Pay with Card

- Enter your registered email address in the **Email** text field.
- Enter your credit card number, expiration date, and CVC in the **Card information** text fields.
- Click the **Pay** button.

After the payment for your digital screener submission is successful, you will be redirected to the Receipt Details page confirming your submission. You will also receive a confirmation email on the email address you used for this submission.

Important Dates

Dates	Instructions
Monday, August 26, 2024	Submissions Open for 2025 Screen Actors Guild entries
Friday, November 1, 2024 at 5 p.m. (PT)	Submissions Close
Monday, December 2, 2024	Nominations Ballots Available for Nom Comm Review
Monday, December 16, 2024	Nominations Voting Opens
Sunday, January 5, 2025 at 5 p.m. (PT)	Nominations Voting Closes
Wednesday, January 8, 2025	Nominations Announced
Wednesday, January 15, 2025	Final Voting Opens
Friday, February 21, 2025 at 12 Noon (PT)	Final Voting Closes
Sunday, February 23, 2025	31st Annual Screen Actors Guild Awards

FAQs

The video has failed to transcode. What should I do now?

Please ensure your digital screener follows the [recommended configurations](#) provided and try to upload again. If the problem persists, contact support@indee.tv for further assistance.

Can I submit more than one video at the same time?

Yes, you can submit more than one video simultaneously as part of a single submission. In the [Upload Video](#) section, click the **Add Video** button, enter the necessary information, and upload your video.

If you intend to submit multiple titles, repeat the digital screener submission process for each title separately. Each title will need to be tracked as a separate submission.

I have submitted the title, but have not received a confirmation mail.

Please reach out to support@indee.tv.

I have uploaded two videos but submitted only one. How to submit the second video?

If you have not paid yet, you can go to the review page, click **Modify** on the Upload section, and upload/select additional videos.

In case you have already completed your payment and want to make changes to this submission, please reach out to awards@indee.tv.

I have not added subtitles. How can I edit my digital screener submission?

If you have not paid yet, you can go to the review page, click **Modify** on the Upload section, and upload your subtitle file.

In case you have already completed your payment and want to make changes to this submission, please reach out to awards@indee.tv.

Do I need to add an Audio Description file for my digital screener?

It is preferred that submissions have Audio Description audio files during the pre-nomination phase but it is required for all digital screeners in the post-nomination phase. Please reach out to awards@indee.tv for further information.